



### REKYC PROCESS

-HOW TO UPDATE MOBILE NUMBER, EMAIL ID  
VIA APPLICATION

**-NOTE- THIS REKYC PROCESS IS ONLY VALID TO CHANGE MOBILE NUMBER, EMAIL ID ONLY.**

If you don't want to change anything then do fill the existing details in below steps

**TO CHANGE OTHER DETAILS (BANK A/C ADDRESS &OTHER) PHYSICAL FORM IS REQUIRED**

To download **WF Backoffice** App click below link

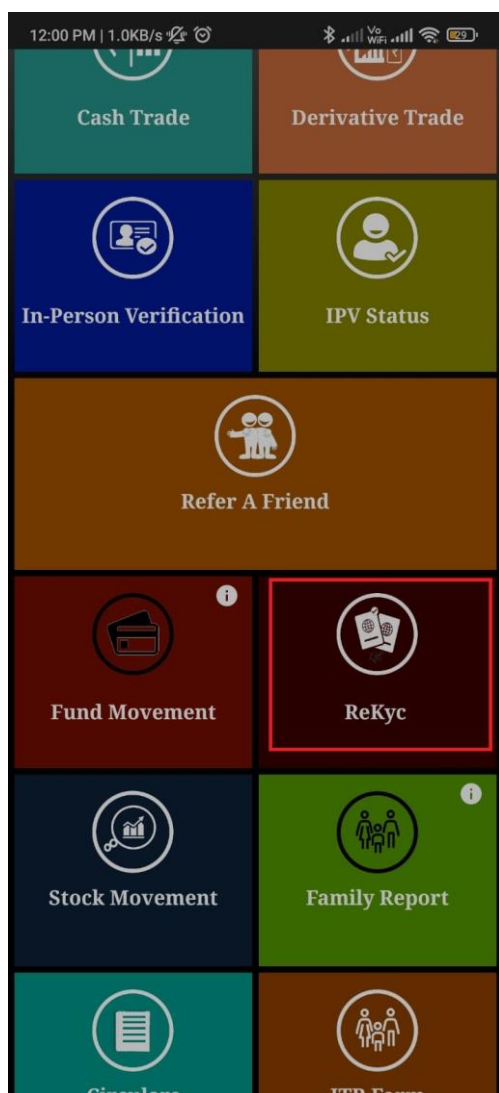
For android -<https://play.google.com/store/apps/details?id=com.wealthfirstbo.drawerwithswipetabs&pli=1>

For IOS

<https://apps.apple.com/in/app/wf-backoffice/id1614068612>

Login with your Respective ID & Password

Step 1-



Step 2-

Select the Detail which you want to change





### REKYC PROCESS

#### Step 3-

Enter new mobile number and click on OTP click on save

2:25 PM | 3.1KB/s | VoWiFi | 85%

**ReKyc**

Reg. Mobile Number: \*\*\*\*\*8305

Enter New Number [SEND OTP]

Enter OTP Here..

Family Declaration: Self [SAVE]

Navigation icons: Basic KYC, Mobile, Email, FATCA, Address, Bank, Demat, Other, E-Sign

#### Step 4-

2:27 PM | 3.2KB/s | VoWiFi | 85%

**ReKyc**

Correspondence Address

Address [Redacted]  
City: AHMEDABAD  
State: GUJARAT  
Pincode: 380013  
Country: INDIA

Permanent Address

Address [Redacted]  
City: AHMEDABAD  
State: GUJARAT  
Pincode: 380013  
Country: INDIA

Navigation icons: Basic KYC, Mobile, Email, FATCA, Address, Bank, Demat, Other, E-Sign

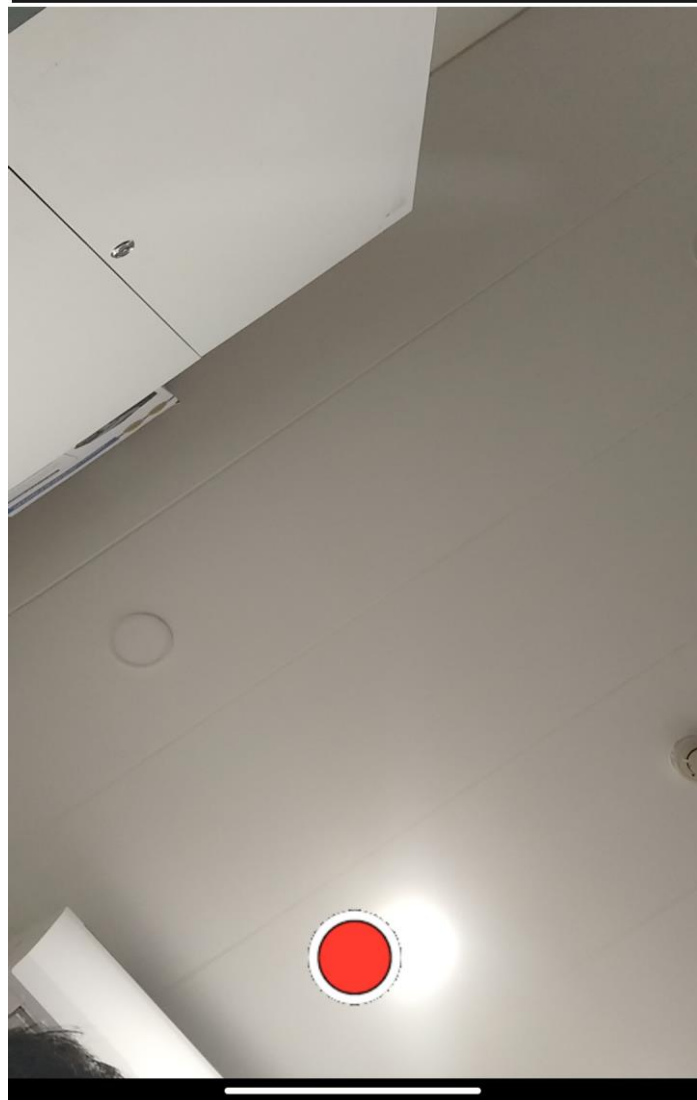
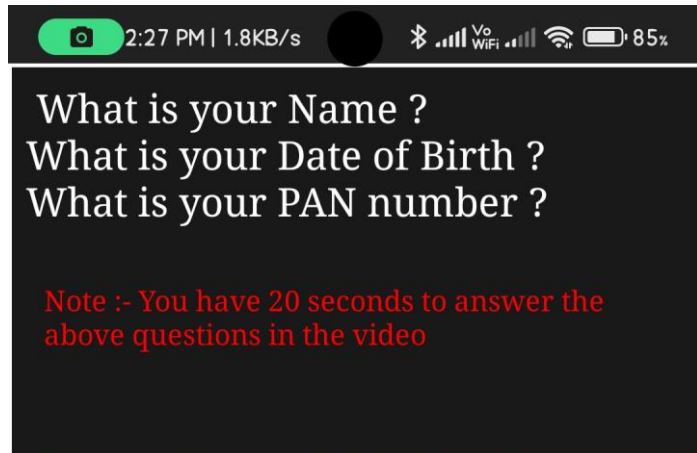


### REKYC PROCESS

Step 5 –

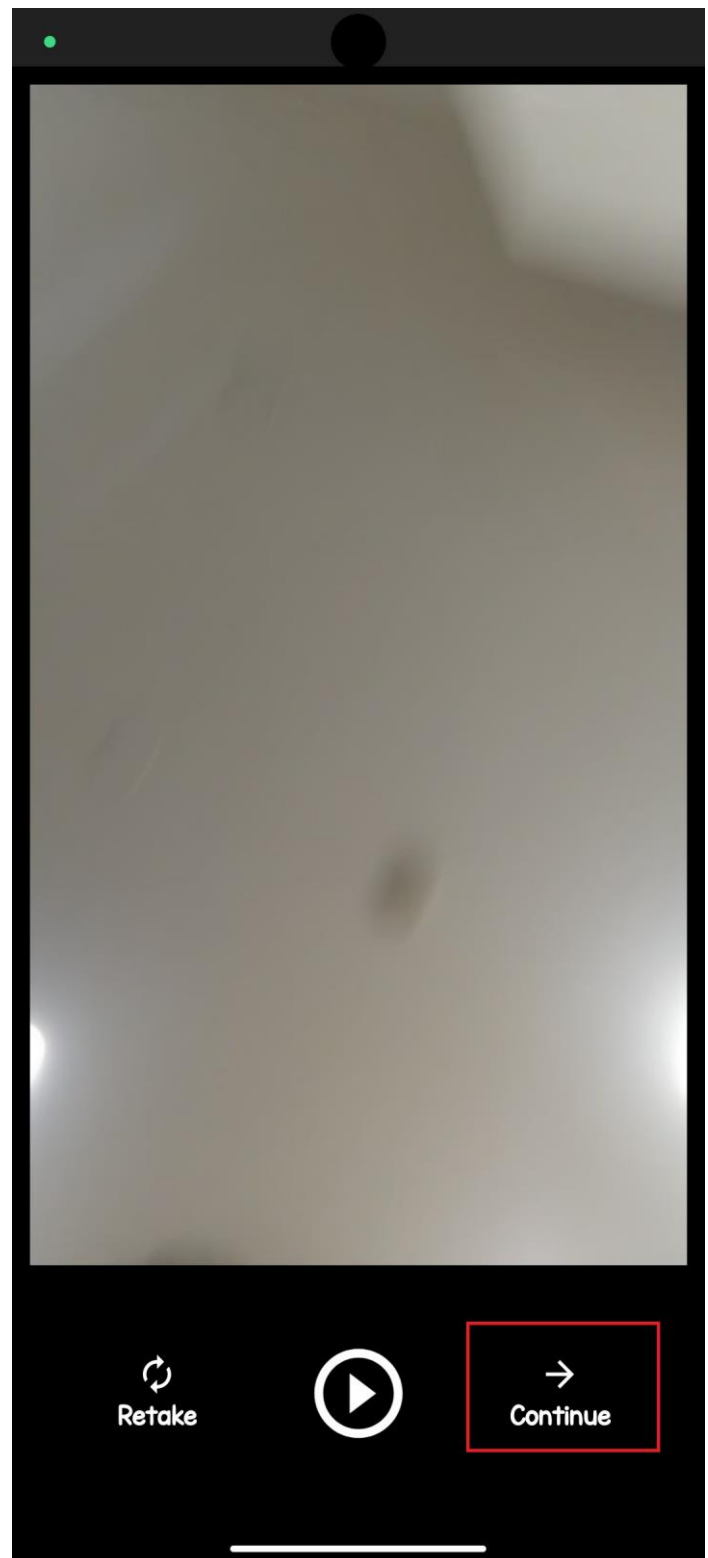
Start video

Do answer this below questions in 20 seconds



Step 6-

click on continue

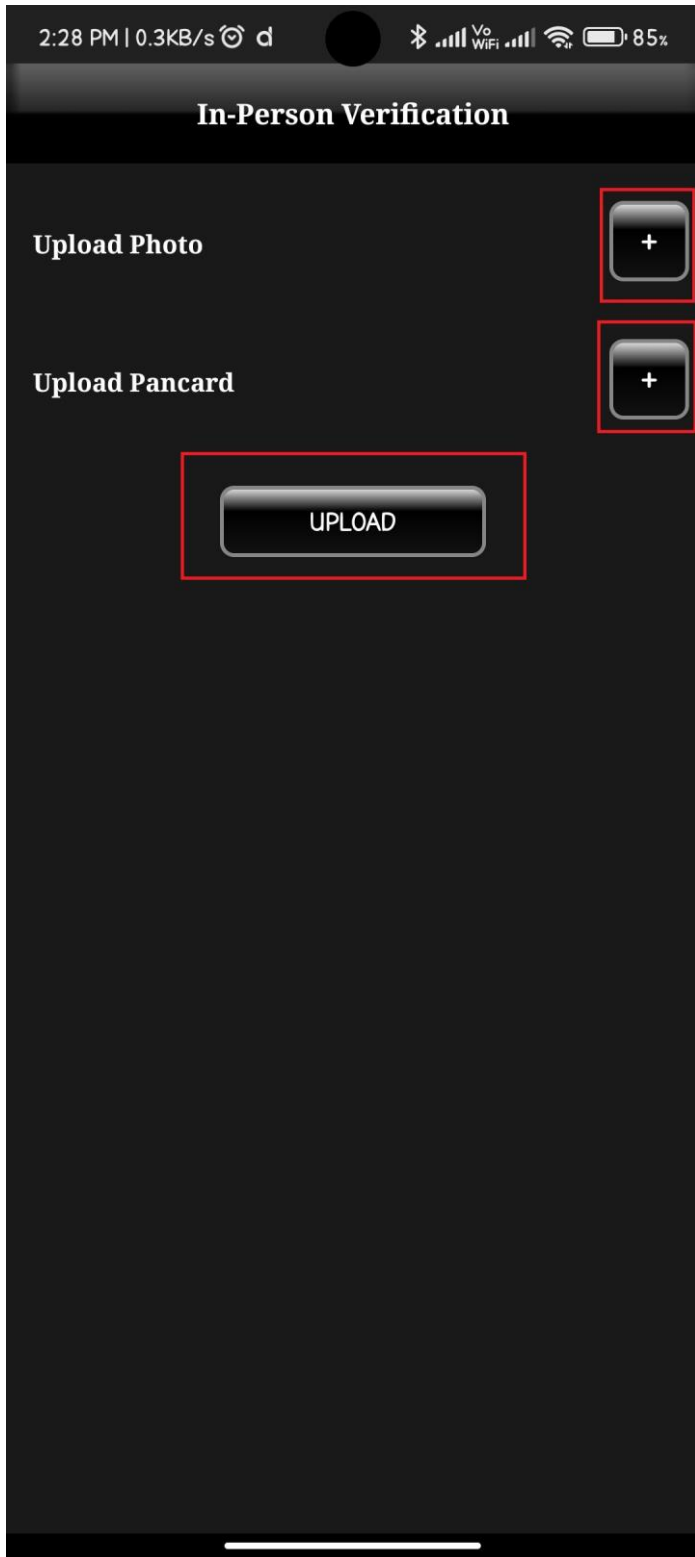




### REKYC PROCESS

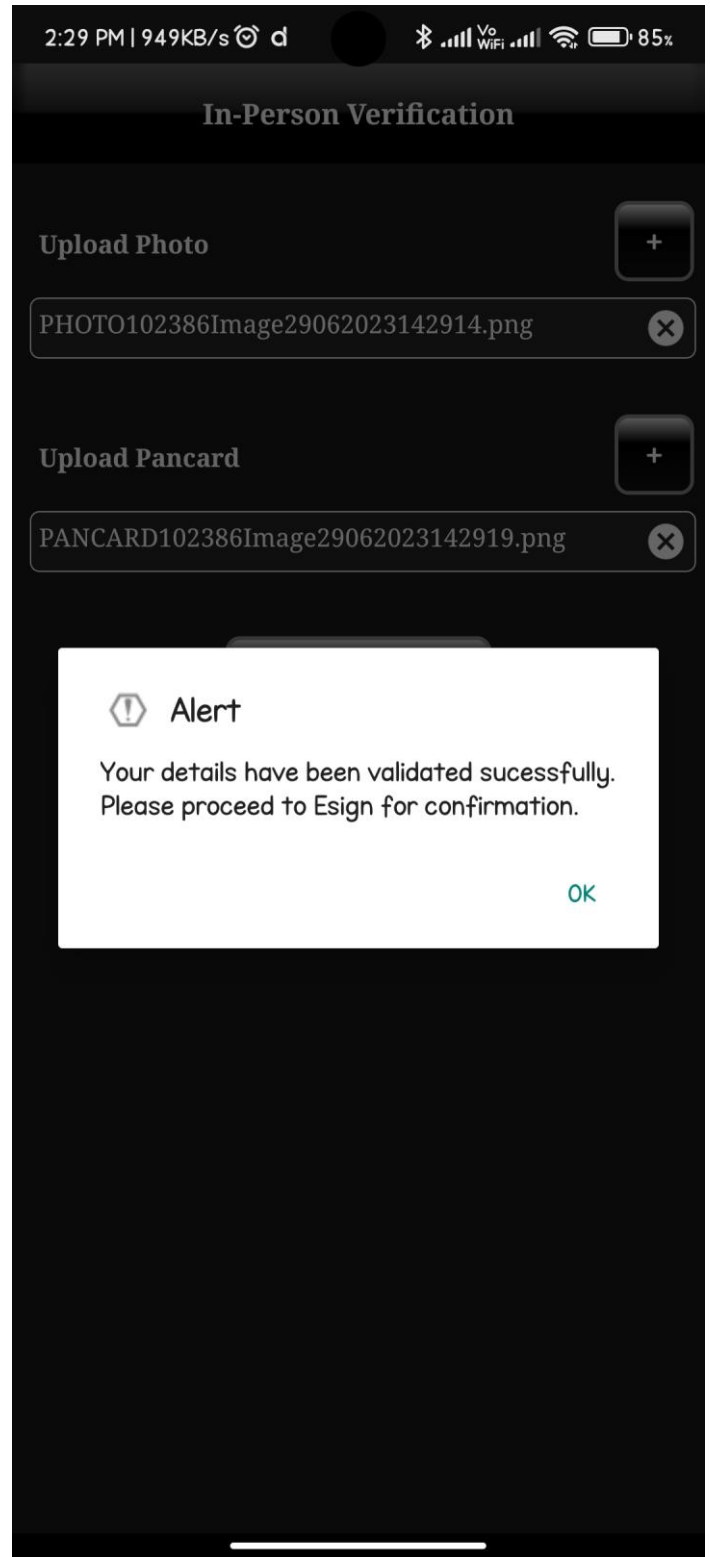
Step 7-

Upload documents



Step 8-

click on upload



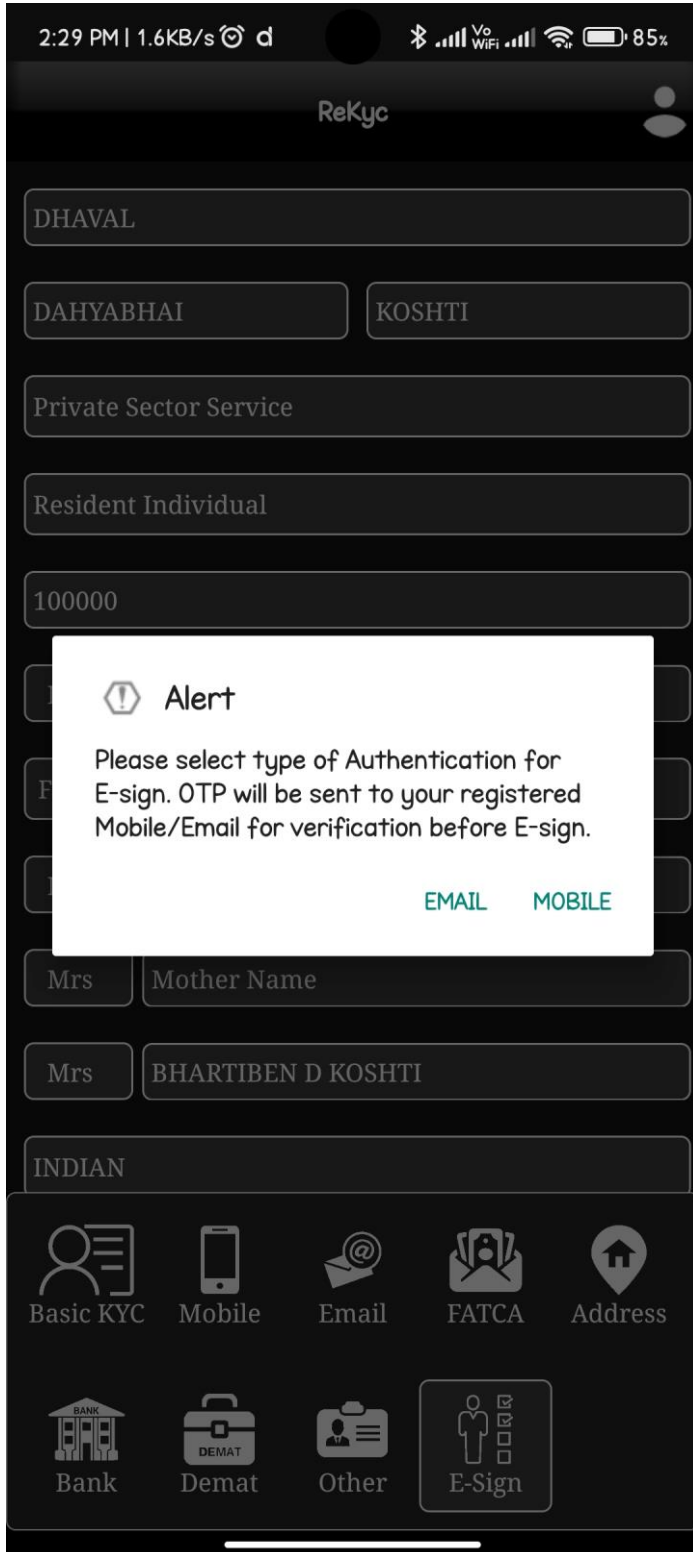


**REKYC PROCESS**

Step 9-

Select in which way you want to get OTP

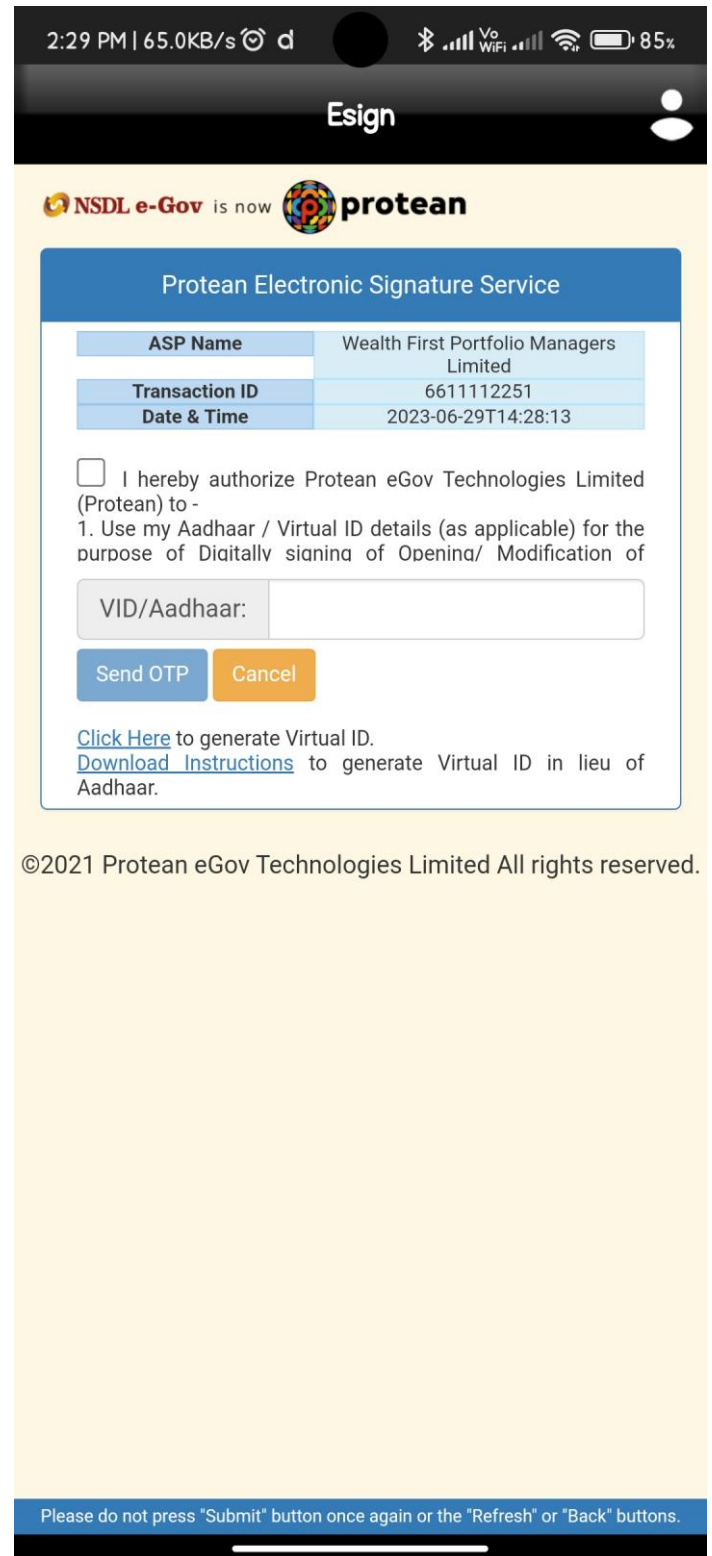
(THIS IS AADHAR BASED VERIFICATION IF YOU HAVE REGISTERED YOUR NUMBER AND EMAIL ID IN AADHAR THEN ONLY YOU WILL GET OTP)



Step 10-

Click on terms and condition and enter Aadhar number

And send OTP





**REKYC PROCESS**

Step 11-

Enter OTP

2:30 PM | 0.5KB/s | VoWiFi | 84%

**Esign**

NSDL e-Gov is now **protean**

**Protean Electronic Signature Service**

ASP Name	Wealth First Portfolio Managers Limited
Transaction ID	6611112251
Date & Time	2023-06-29T14:28:13

I hereby authorize Protean eGov Technologies Limited (Protean) to -  
1. Use my Aadhaar / Virtual ID details (as applicable) for the purpose of Digitally signing of Openina/ Modification of

Enter OTP

**Verify OTP** **Cancel**

**Success!** otp sent on registered mobile/email id.

[Click Here](#) to generate Virtual ID.  
[Download Instructions](#) to generate Virtual ID in lieu of Aadhaar.

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Please do not press "Submit" button once again or the "Refresh" or "Back" buttons.

Step 12-

After successful verification you will get this below alert

2:30 PM | 14.6KB/s | VoWiFi | 84%

**Esign**

Success--Koshti Dhalav Dahyabhai--FinalReKYC\_102386\_638236456841836876\_signedFinal.pdf

**Alert**

Your Esign Process is completed successfully

**OK**